

PARISH COUNCIL LIAISON MEETING

TUESDAY 23 FEBRUARY 2021

5.30 PM

Virtual Meeting via Zoom

AGENDA

	Page No
1. Apologies for Absence	
2. Minutes of Meetings Held on:	
2.1 26 February 2020 - Parish Council Liaison	3 - 14
2.2 25 November 2020 - Extraordinary Parish Council Liaison	15 - 34
3. Response to COVID-19 (Hub Updates)	
4. John Clare Countryside Project	
5. Peterborough Together	
6. Any Other Business	

Committee Members:

Councillor I Walsh (Chair)
All Parish Councillors and Parish Clerks
Substitute: Councillor R Brown

Further information about this meeting can be obtained from David Beauchamp on telephone 01733 384628 or by email – david.beauchamp@peterborough.gov.uk

This page is intentionally left blank

**MINUTES OF THE PARISH COUNCIL LIAISON MEETING
HELD AT 6.30PM, ON
WEDNESDAY 26 FEBRUARY 2020
COUNCIL CHAMBER, TOWN HALL, PETERBOROUGH**

Members Present:

Councillors:

Irene Walsh	Chairman
Martin Greaves	Werrington Neighbourhood Council
Margaret Long	Thorney Parish Council
Dorothy Halfhide	Thorney Parish Council
June Bull	Orton Longueville Parish Council
John Dadge	Northborough Parish Council
Phil Thompson	Deeping Gate Parish Council
Jane Hill	Deeping Gate Parish Council
Mike Chambers	Orton Waterville Parish Council
John Haste	Clerk, Glinton and Castor Parish Councils
Olive Leonard	Hampton Parish Council
Jason Merrill	Bretton Parish Council
Henry Clark	Peakirk Parish Council
Denis Batty	Glinton Parish Council
Neil Boyce	Castor Parish Council

The Chairman paid tribute to John Bartlett, former Peterborough City Councillor, Mayor of Peterborough, Honorary Alderman of Peterborough and Parish Councillor for Thorney who passed away in January 2020. A Minute's silence was held in his memory.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Keith Lievesley (Ufford Parish Council, Susie Lucas (Bainton and Ashton Parish Council), Junaid Bhatti (Bretton Parish Council), Pamela Blades (Eye Parish Council), Andrew Kenedler (Hampton Parish Council) and Vince Moon – Werrington Neighbourhood Council

Officers Present:

Sylvia Radouani	Community Capacity Officer and Parish Coordinator
Paulina Ford	Senior Democratic Services Officer
David Beauchamp	Democratic Services Officer

2. MINUTES OF THE MEETINGS HELD ON

18 September 2019 – Parish Council Liaison

The Minutes of the Parish Council Liaison Meeting held on 18 September 2019 were agreed as a true and accurate record.

16 December 2019 – Extraordinary Parish Council Liaison

A Councillor commented that many of the actions from the 16 December meeting had yet to be responded to. It was agreed that the Democratic Services Officer would chase these up with the Acting Corporate Director, Resources.

The Minutes of the Extraordinary Parish Council Liaison Meeting held on 16 December 2019 were agreed as a true and accurate record.

ACTIONS AGREED:

It was agreed that the Democratic Services Officer would seek responses from the Acting Corporate Director, Resources, to action points from the 16 December 2019 Parish Council Liaison Meeting.

3. RE-ENERGISING YOUR PARISH COUNCIL LIAISON MEETINGS

The Chairman introduced this agenda item and raised the following points:

- The City Council and the Cambridgeshire and Peterborough Association of Local Councils (CAPALC) had committed to supporting parish councils via the Parish Council Liaison meetings and the annual Parish Conference, It had been noted that that attendance was low with some parish councillors not sending a representative. Attendees of this meeting would therefore discuss the future of the Parish Council Liaison (PCL) Meetings and determine whether this was the best way to support parishes going forward. Alternative options could be considered such as prioritising the parish conference, setting up working groups or improving existing PCL meetings by revaluation its location, topics, formats etc.
- Peterborough City Council was currently experiencing a challenging budgetary situation so it was important to make sure that services provided represented value for money. The Community Capacity Officer and Parish Coordinator role was to be discontinued due to insufficient funding for discretionary services. Parish Councils would continue to be supported but this support might take a different format.

The Chairman then invited Henry Clark, Parish Councillor for Peakirk, to lead the discussion session. The PowerPoint presentation may be found in Appendix 1. The Parish Councillor made the following points:

- The Parish Council Liaison Committee had been meeting for approximately 25 years. The format had evolved from being somewhat confrontational towards a more collaborative approach. The work of the meeting included presentations from Peterborough City Council and the development of the parish charter and rural vision etc. The now dissolved Peterborough Association of Local Councils (PALC) also used to hold regular meetings that were attended by a representative of the City Council although these were discontinued due to duplication with the Parish Council Liaison Meeting.
- The future of the Parish Council Liaison meeting was in doubt and attendance needed to improve.
- Attendees at this meeting should work to produce suggestions for re-energising Parish Council Liaison meetings.

- The Parish Councillor Referred to the 'Benefits for Parish Councils' PowerPoint slide and stated that the presence of co-opted parish council representatives on scrutiny committees was an valuable achievement.

Attendees took part in a brainstorming session based around the following questions. Ideas were written on large sheets of paper during the meeting.

- Why is the attendance so poor?
- What do you want out of this meeting?
- What are we going to do about it?

The results of the brainstorm are displayed below under each heading

Why is the attendance so poor?

- Distrust between PCC and Parishes
- No obvious benefit Parishes.
- Are all Parish Councils aware that these meetings take place? Parishes need to do more to promote them and provide information on who can attend.
- Failure to advertise concept and agenda items
- Meetings start too early
- Time is importance, subjects matters discussed need to be considered attractive and important to parishes
- It could be a challenge to find time to attend and more detail needed to be provided agenda items
- Need to have relevant items on agenda
- Cross working / information sharing needed between parishes
- Topic not always relevant to the needs of Urban / Rural Parish Councils
- 'Back to basics' approach needed when choosing topics e.g. rural bus services
- Are First Tier representatives (Parishes) recognised by 2nd tier (Peterborough City Council).

What do you want out of this meeting / Agenda Items / Purpose?

- When topics are raised, parish councillors would like to ensure a conclusion is reached.
- True 'liaison' with PCC needed to take place , e.g. around budget cuts and what they mean to Parishes.
- More information needed to be provided on the workings and the structure of PCC so Parish Councils know who to contact.
- Practical advice was needed on how parishes could take on services that have now been cut.
- Councillors would like to come away from meeting with something of value to pass on to their parishes
- 12 meetings could be held per year – 6 focussed on urban parishes, 6 focussed on rural parishes.
- A day-long of annual meeting of parish councillors to break into working groups and network to share best practice might be more effective than Parish Council Liaison.
- Some members preferred not to have separate meetings for rural and urban parishes.
- Some members expressed a preference for quarterly meetings with one annual Parish Conference per year.
- Councillors wanted to know what was going on at Peterborough City Council and found the meeting very beneficial.

What can we do?

- Two Parish Liaison meetings could be held per year with one being the Parish Conference.
- Lead Parish could represent Parish Council Liaison at individual parish council meetings.
- Parishes needed the support of a lead officer from PCC
- A list of Parish Council who have not taken part could be produced in order to engage with them, find out why they were not attending and encourage them to do so. A letter could be sent out by PCC.
- First time attendees could be put off by not knowing what to do or where to go.
- Ward based meetings of Parish Council Liaison could be facilitated by individual Parish Councils
- An analysis of attendees at meetings could be produced.
- Transport could be provided from rural areas to meetings
- A Core working group was to be formed consisting of:
 - Henry Clark
 - Neil Boyce
 - John Haste
 - June Bull
 - Richard Clarke
- The Democratic Services Officer could refresh the terms of reference for meeting and present them to Parish Council Liaison for approval.

Henry Clark invited attendees to take part in a S.W.O.T. analysis (Strengths, Weaknesses, Opportunities, Threats) of Parish Council Liaison meetings. Henry Clark highlighted the importance of defining exactly who 'we' were in this discussion. Is this a reference to the 'parish council movement in Peterborough'? Are the City included in this when they use their own SWOT analysis? Or does it refer to Parish Councillors in general?

The Results of the SWOT analysis are summarised on the next page:

STRENGTHS	WEAKNESS
<ul style="list-style-type: none"> • We have a louder voice as a group • CAPALC can provide information and updates at PCL meetings. • Parishes can contact each other through clerks and chairmen. • Can draw on the skills, and expertise in each parish and share strengths. • Representatives share knowledge and provide peer support to each other. • Parish representatives could bring a wealth of knowledge about what is happening on ground in their communities to assist in PCC's policy development • Councillors had were aware of the concerns of Parish Residents. 	<ul style="list-style-type: none"> • Parishes do not share skills and expertise • Scrutiny representatives were under-utilised • Scrutiny representatives did not have a vote. • Parishes did not provide feedback on the briefings provided by parish scrutiny members. • Parish councillors do not communicate across parishes • The meeting does not identify what of real importance to the Parishes. • Younger Parish Councillors were needed to generate newer ideas. What could be done to encourage them? • Insufficient information about parish business was shared at the meeting. • PCC do not advise of what initiatives are available to Parish Councils • Communication was lacking outside of the meetings. • There was Apathy about volunteering and a lack of communications on the subject. • No response was provided to enquiries and complaints. Parishes did not know who to tact. • Parishes did not share best practice at the Parish Council Liaison meetings.
OPPORTUNITIES	THREATS
<ul style="list-style-type: none"> • Representatives on Scrutiny Committees. • PCC could utilise Parish Councils more when sharing information. Information could go out to clerks and chairs to disseminate. • The Working Group could assess information sent to Parishes and disseminate it a better format. • How to attract younger Parish Councillors. It was noted that Legislation allows time off for public duties • A Closed Facebook group could be used to share information • Parish Council Liaison could take on projects e.g. climate change, tree planting, 'war on plastic', planning, electric car points, rural transport. 	<ul style="list-style-type: none"> • Scrutiny committee meetings had an unwelcome political dimension to them. • The Parish Council Liaison meeting generated good ideas but nothing was done with it. • Central government cuts threatened the future of the meeting. • Not having dedicated resource to support Parish Council Liaison was a threat. • There was a lack of collaboration with PCC • Deciding to stop Parish Council Liaison.

<ul style="list-style-type: none"> • Parish Councillors could sit on PCC working groups. • Peterborough and Fenland Parishes could come together to get economies of scale 	
--	--

While discussing 'Threats' as part of the SWOT analysis Councillors discussed the impact of the removal of Peterborough City Council's Community Capacity Officer and Parish Coordinator position as follows:

- Sylvia had a wealth of experience and a good knowledge base.
- It was useful for parishes to have a single point of contact when contacting Peterborough City Council. Sylvia was very effective at getting things done.
- It was noted that the Community Capacity Manager position had also been removed.
The Combined Authority might be able to provide support for Parishes.
- Sylvia was dedicated and proactive and Councillors feared that parish support would not be as robust as in her absence.
- Councillors asked if the decision to remove the post was reversible. The Chairman responded that regretfully it would not be possible to reverse this decision. Community Capacity services were discretionary and not subsidised by the government and cuts had been significant. The Chairman would aim to ensure that parishes continued to be supported. Many local authorities were having to make difficult decisions to ensure financial stability and many good people were being made redundant.

The Community Capacity Officer and Parish Coordinator made a statement confirming that her role was being deleted as part of the restructure and would be leaving post after 31st March. She would remain active in communities via community volunteering work however. The Officer thanked parish representatives for their support and noted that she had made many friends in her position.

Councillors suggested that the Community Capacity Officer role could be retained if it was funded directly from parish precepts. It was agreed that the Chairman and Democratic Services would contact Adrian Chapman, Service Director – Communities and Safety and Pete Carpenter, Acting Corporate Director, Resources, to investigate this further

ACTIONS AGREED

Councillors discussed next steps as follows:

- A working group would be established consisting of the follow Councillors:
 - Henry Clark
 - Neil Boyce
 - John Haste
 - June Bull
 - Richard Clarke

- The working group would analyse the discussions that took place at this meeting and produce a report / summary to be distributed to all parishes with suggestions for the future of engagement between parishes and Peterborough City Council.
- One additional workshop might be held to discuss the outcomes of the working group.
- The working group should focus on doing things differently and doing things better.
- A meeting of the working group should be convened as soon as possible.
- The Parish Council Liaison meeting should continue and be re-energised.

4. DATE OF NEXT MEETING

22 April 2020

CHAIRMAN

6:30pm – 8.37pm

26 February 2020

Parish Council Liaison Meeting

Group Discussion



Agenda

Reenergising your Parish Council Liaison Meetings

- Contribute to constructive discussion on how we increase attendance
- Share opinions and ideas on the future direction of your Parish Council Liaison Meetings
- Provide input to shaping the format of such meetings to ensure they continue to deliver value
- Henry Clark will facilitate a round table discussion on this topic and lead a SWOT (strengths, weaknesses, opportunities and threats) analysis.

Parish Council Liaison Meeting Overview

- Meetings are arranged by Peterborough City Council for the benefit of local Parish Councils.
- Useful means of communication for both parties.
- Opportunity for Parish Councils to integrate with Council officers.

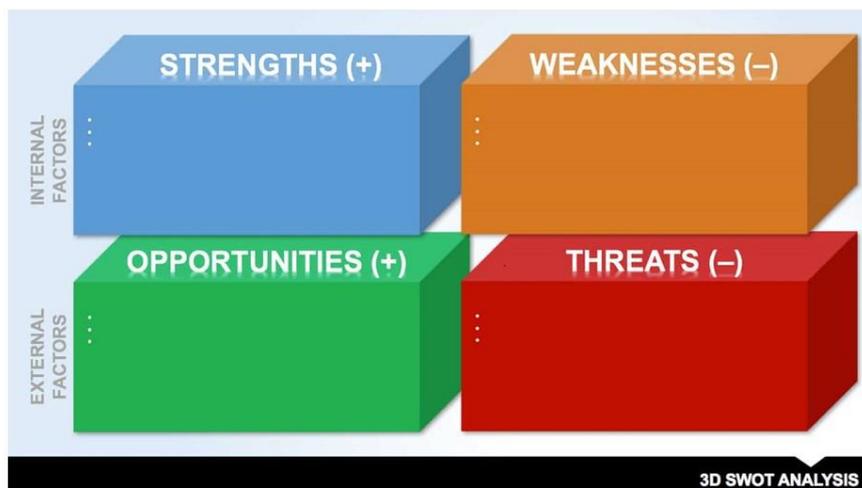
Benefits for Parish Councils

- Learn Valuable Skills
- Share Success Stories
- Tackle Mutual Parish Issues
- Gain important insight into Council Corporate information
- Deliver Parish views to Council staff
- Put names to faces amongst Council staff
- Being a member of the Co-opted Scrutiny Committees
- Having a Parish Charter and Rural Vision

Brainstorming

- Collect Ideas
 - Go round the table giving everybody a chance to speak
 - Record ideas without criticism or discussion
- Discuss ideas
- Rate ideas
 - Effort v/s impact
 - Urgency and importance

S.W.O.T Analysis



SWOT – Parish Liaison Forum

- Strengths
 - Skills, knowledge, experience and resources that we have
- Weaknesses
 - Skills, knowledge, experience and resources that we don't have
- Opportunities
 - New things we could do, collaboration, sharing
- Threats
 - Hazards, risks, external factors, competition

Next Steps

- Ideas
 - Analyse the ideas and select the best ones for adoption
 - Re-energise the parish Liaison Meetings
- SWOT
 - Collate the items and circulate a report
 - Address weaknesses and threats
 - Build on strengths and opportunities
- Who wants to help with this?



**MINUTES OF THE EXTRAORDINARY PARISH COUNCIL LIAISON MEETING
HELD AT 6PM, ON
WEDNESDAY, 25 NOVEMBER 2020
VIRTUAL MEETING VIA ZOOM**

Present:

Councillor Irene Walsh	Chair
Parish Cllr Chris Burbage	Bretton Parish Council
Sylvia Radouani	Clerk, Bretton Parish Council
Parish Cllr Jason Merrill	Bretton Parish Council
Parish Cllr Henry Clark	Peakirk Parish Council
Parish Cllr Joan Pickett	Ailsworth Parish Council
Parish Cllr June Bull	Orton Longueville Parish Council
Parish Cllr Keith Lievesley	Ufford Parish Council
Parish Cllr Margaret Long	Thorney Parish Council
Parish Cllr Neil Boyce	Castor Parish Council and Co-opted Scrutiny Member
Parish Cllr Phillip Thompson	Deeping Gate Parish Council
Parish Cllr Jane Hill	Deeping Gate Parish Council
Diane Templeton	Clerk, Deeping Gate Parish Council
Parish Cllr Richard Clarke	Wansford Parish Council
Parish Cllr Susie Lucas	Bainton and Ashton Parish Council
Parish Cllr Vince Moon	Werrington Neighbourhood Council
John Haste, Clerk	Castor and Glinton Parish Councils
Steve Harknett	Community Connector
Elaine Matthews	Think Communities Manager
Matt Oliver	Head of Think Communities
Peter Carpenter	Acting Corporate Director, Resources
Paulina Ford	Senior Democratic Services Officer
David Beauchamp	Democratic Services Officer

1. APOLOGIES FOR ABSENCE

Apologies for Absence were received from James Hayes, Bretton Parish Councillor and Co-opted Member of the Adults and Communities Scrutiny Committee

2. MEDIUM TERM FINANCIAL STRATEGY 2021/22 PHASE ONE BUDGET CONSULTATION

The Acting Corporate Director, Resources delivered a presentation on Peterborough City Council's Phase One Budget Proposals for 2021/22. Presentation slides may be found in Appendix 1.

The Parish Council Liaison meeting debated the presentation and in summary, key points raised and responses to questions included:

- Concerns regarding streetlight dimming in rural areas were noted.

- The pandemic had restricted plans to let out office space in Sand Martin House although the arrival of a Government in Hub in Peterborough could provide opportunities in this area.

3. THE COMMUNITY CONNECTOR ROLE IN RELATION TO PARISH COUNCILS

The Community Connector gave an introduction to his role in relation to parish councils covering topics including:

- Supporting the delivery of Think Communities and helping communities to support themselves and each other.
- Much of this work took place in urban areas of the City that were largely unparished.
- Community Connectors brought together community actors to strengthen local communities.
- Another aspect of the role was supporting the COVID-19 Hub. Residents could contact the hub and be directed to relevant services and community initiatives.
- The Community Connector acted as a point of contact for queries from parishes regarding Think Communities and coordinated appropriate responses, taking into account best practice and links with other stakeholders. Information was shared between parished and unparished areas, e.g. on scam prevention.

The Parish Council Liaison meeting debated the report and in summary, key points raised and responses to questions included:

- Members raised concerns that recruiting only two Community Connectors might be insufficient.
- The positions had been advertised widely. A Community Coordinator would be appointed for all of Cambridgeshire.
- Members praised the Think Communities initiative and felt it was key that parishes were at the heart of its delivery, e.g. via the Good Neighbours Scheme and the John Clare Countryside Project.

4. RESPONSE TO THE COVID-19 PANDEMIC

The Think Communities Manager delivered a presentation on Peterborough City Council's response to the COVID-19 pandemic. Presentation slides may be found in Appendix 3.

The Parish Council Liaison meeting debated the report and in summary, key points raised and responses to questions included:

- Carers of all ages were being linked to appropriate professional support.
- It was agreed that the head of Think Communities would liaise with Healthwatch and the Young Carers' Partnership Board to ensure that both young and older carers were receiving the support they required.
- Needs assessments for people with disabilities were conducted on a case-by-case basis.
- Members suggested that Peterborough's COVID-19 infection rate might be higher due to the high levels of testing in the City.
- The quality of the data on the pandemic was constantly improving. The Public Health team could provide further information.

ACTIONS AGREED:

- Presentation slides to be distributed to Parish Councillors.

- The Head of Think Communities to liaise with Healthwatch and the Young Carers' Partnership Board to ensure that both young and older carers were receiving the support they required.

5. FUTURE FORMAT OF PCC – PARISH COUNCIL LIAISON AND ROLE OF SCRUTINY COMMITTEE COOPTEES

The Chair delivered a presentation on the future of the Parish Council Liaison meeting. Presentation slides may be found in Appendix 2.

The Parish Council Liaison (PCL) meeting debated the report and in summary, key points raised and responses to questions included:

- CAPALC's consultation showed support for the continuation of quarterly PCL meetings via Zoom.
- The John Clare Countryside Project could be a standing item on PCL agendas.
- Having Parish Councillors on Scrutiny Committees was invaluable. Consideration should be given as to how to better integrate the co-opted Members in PCL meetings.
- Co-opted Members would require support to facilitate discussions in breakout rooms regarding upcoming Scrutiny topics.
- Concerns were raised regarding Rural vs. Urban Parish Councillors in the new format. PCL was a meeting for all parishes but Scrutiny co-optees were appointed to represent the rural perspective.
- Concerns were raised that Scrutiny Members only saw Committee papers a week before the meeting, making it difficult for them to facilitate discussions at PCL. In response, it was suggested that the timing of PCL meetings be adjusted accordingly. Some recurring themes for Scrutiny would not require prior preparation.
- The current system of Scrutiny co-optees replaced the Scrutiny Commission for Rural Communities. At least one Parish Councillor was appointed to each Committee to represent the rural area.
- The Chair concluded that further work was needed to develop these ideas. The key aim was to ensure Parish Councils benefitted as much as possible from the Co-optee's role, without putting them under undue pressure.

ACTIONS AGREED:

- The Chair to raise Attendees' concerns with officers that parish councils were not being sufficiently consulted on Council policies.
- Officers to meet with the Chair and Scrutiny Parish Council Co-opted Members to discuss the future format and ensure Co-opted Members were sufficiently supported.

CHAIR

6pm – 7.28pm



MTFS 2021/22 Phase One

16 October 2020

Resources Directorate - Financial Services

Our Finances- Overview



- **Low Council Tax Base**, restricting the Councils ability to raise local taxes



- **Low government funding** in comparison to service need and population of Peterborough



- **Fast growing population** teamed with an increase in demand for services and the complexity of care and support required



- Already provide **services at a low unit cost**, demonstrating efficiency and value for money.



- Delivered **millions of pounds worth of savings** annually



- **Low resilience**, with **virtually non-existent levels of usable reserves** forecast by the end of the financial year, as outlined in section 6 the robustness statement.



- **C-19 Impact** - £38.9m of additional costs in 2020/21



- **'Peterborough City Council takes action'**- a challenge that we cannot meet without government support, Discussions continue with MHCLG



Context for MTFS – Phase One

Current year – 2020/21:



C-19 pressures of £38.9m



Additional income of £27.9m received to date

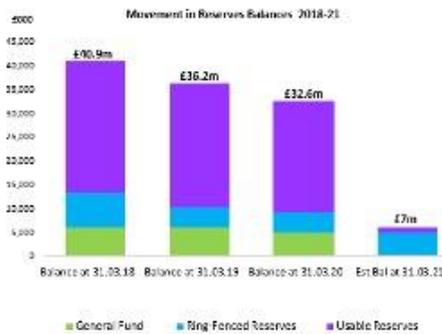
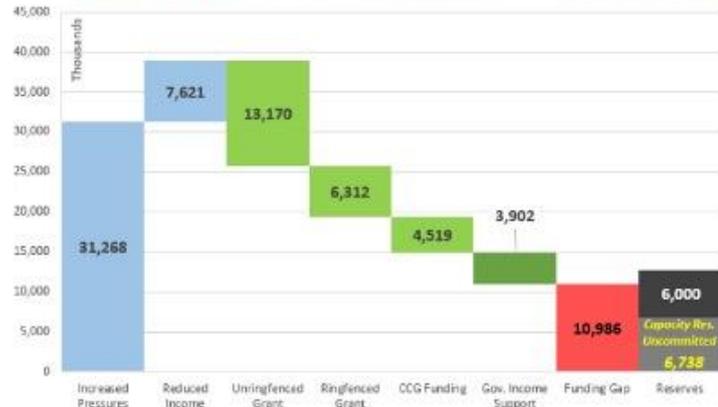


Peterborough City Council has a **£11m funding gap** in 2020/21



Without additional funding this gap will deplete reserves to an **unsustainable level**.

An increased **funding gap £11m** = **£38.9m pressure** less **£27.9m funding**



Insurance Reserve £3.5m
 City College £1.1m
 Other ringfenced reserves £1.0m
 General Fund £1.5m



3 Resources Directorate - Financial Services

The Support provided throughout C-19

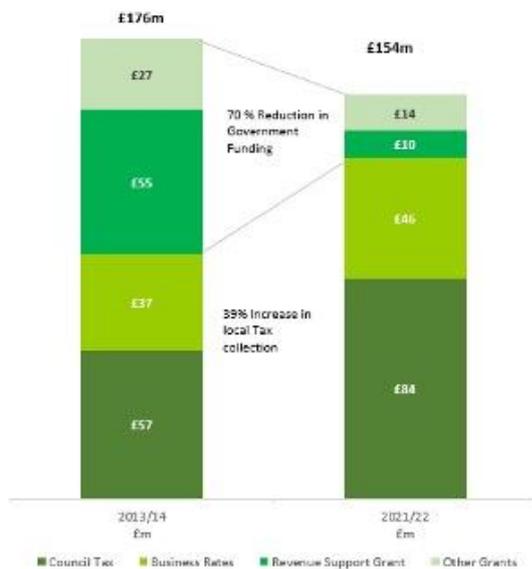
- 944 Food parcels provided
- 3,721 tonnes of additional residential waste collected (13% more than normal)
- 2,522,000 BINS EMPTIED
- 1,544 SHIELDED PEOPLE supported with food, shopping, prescriptions, emotional wellbeing and home help
- 790 requests for HELP
- 150 ROUGH SLEEPERS ACCOMMODATED with 3 meals a day
- £32m business grants to 2,652 small, rural, retail, leisure and hospitality businesses
- 4,500 flytips DEALT WITH
- 45 MILLION M² OF GRASS VERGES AND OPEN SPACE CUT
- 60,000 STREET LITTER & DOG BINS EMPTIED
- 2712 BENEFITS CLAIMS PROCESSED
- 87 local businesses received £1.32m of discretionary support grants
- £40m of business rates relief to 1,310 retail, hospitality and leisure providers
- 97% OF SCHOOLS FULLY OPENED (4th highest in the country)
- 8,481 people received hardship funding totalling £1.6m



4 Resources Directorate - Financial Services

The Councils Core Funding

Change in Funding from 2013/14 to 2021/22



- The Council has seen a 70% reduction in the level of grant funding received since 2013/14
- Over this period has relied on Council Tax increases and Business Rates growth to bridge the funding gap.
- But this has only partially achieved this, leaving a **£18m** difference
- This is a significant reduction in funding, and to illustrate the scale of the challenge the £18m is the equivalent of almost **180%** of the Councils current level of RSG or would require a **further 22% increase in Council Tax** to meet this.



5 Resources Directorate - Financial Services

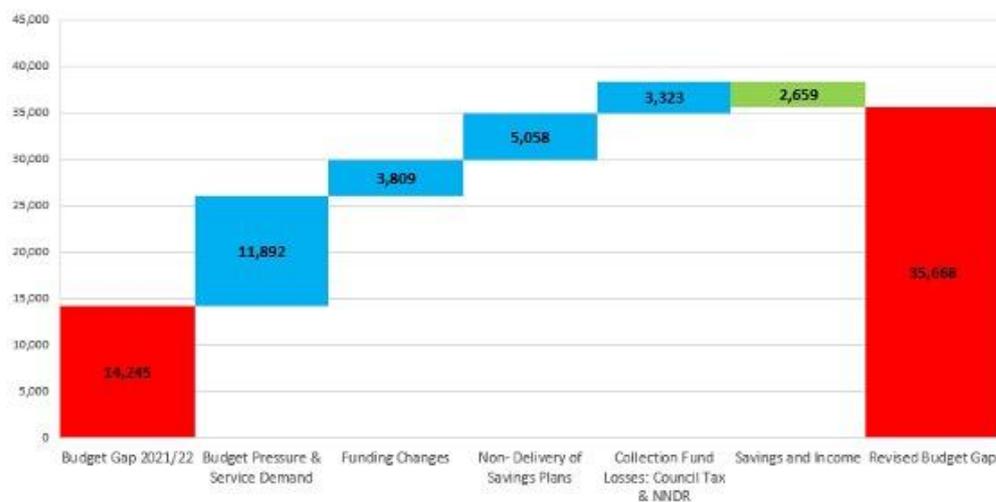


2021/22 Budget Position

Each of the 'building blocks' that make up the chart below are covered in detail in more detail in following slides. These blocks illustrate the structure of the MTFS.

Estimated 2021/22 MTFS budget gap

Existing budget gap **£14.2m** + pressures **£24.1m** - new savings **£2.7m** = revised budget gap of **£35.7m**



6 Resources Directorate - Financial Services



Budget position over the MTFS

	2021/22	2022/23	2023/24
	£000	£000	£000
Budget Gap from 2020/21 MTFS	14,245	14,808	14,609
Budget Pressure & Service Demand	11,892	12,649	15,168
Funding Changes	3,809	3,515	3,165
Non- Delivery of Savings Plans	5,058	4,978	4,978
Collection Fund Losses: Council Tax & NNDR	3,323	3,323	3,323
Revised Budget Gap	38,327	39,273	41,243
Savings and Income	(2,659)	(2,659)	(2,659)
Budget Gap	35,668	36,614	38,584

7 Resources Directorate - Financial Services



Funding changes - Collection Fund

C-19 Impacts on Collection Fund:

Council Tax & NNDR income base is estimated to be lower than forecast within the MTFS as a result of:

- Reduced collection rates,
- increased levels of LCTS recipients,
- slower housing growth
- knock-on impact on the economy

Revised estimates on collection – pressure **£3.089m**:

- **£1.3m** (1.5%) reduction in Council Tax base
- **£1.0m** (2.0%) reduction in NNDR income base
- an additional **£1.5m** required for the provision of bad debts

Collection Fund deficit from 2020/21:

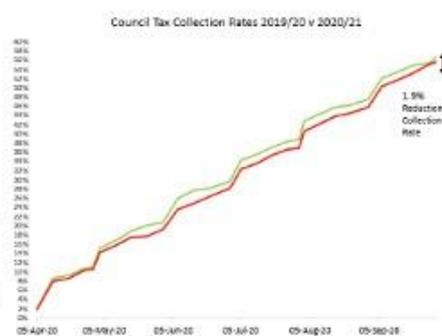
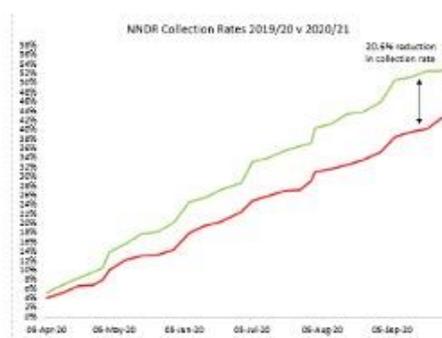
Estimated none collection on:

- NNDR is £14.6m - PCC share at 49% = **£7.2m**
- Council Tax £3.4m - PCC share at 80.3% = **£2.8m**
- PCC share of the deficit made 'good' over the next 3 years = **£3.323m**

Further C-19 impact on Collection Fund?

- There are currently 8,046 working age LCTS recipients, an increase of 365 (4.6%) since March.
- Increases in LCTS further reduce Council Tax income to PCC

8 Resources Directorate - Financial Services



Non-delivery savings (existing MTFS)

Directorate	Total identified £000	Green £000	Amber £000	Red £000
Business Improvement and Development	251	118	133	-
Chief Executives	421	421	-	-
Customer and Digital Services	239	159	-	80
Funding	4,286	4,286	-	-
Governance	180	180	-	-
Place and Economy	2,639	2,434	205	-
Resources	5,842	2,328	340	3,174
Capital Financing	993	548	445	-
People and Communities	7,042	1,889	3,349	1,804
Public Health	1,049	699	350	-
Cross Directorate	2,355	82	2,273	-
Total	25,297	13,144	7,095	5,058

Red RAG'd Savings Plans assumed undeliverable. These have been impacted by the effect of C-19 and the economy and include:

- Managing Adult Social Care costs and demand
- Rental income expected as a result of leasing further floor space at Sand Martin House
- Home to School transport
- Business support

Green and **Amber** RAG'd savings are assumed deliverable

9 Resources Directorate - Financial Services



Pressures- headlines



- **Adult Social Care**- investment into the social care market to ensure vital services continue by providing support to providers to cover the additional costs of PPE, NLW increases and additional beds



- **Childrens Family Safeguarding**- continuing to support the family safeguarding programme, supporting families to make more permanent positive changes.



- **Childrens Placements**- Pressure resulting from a rise in the number of children in care



- **Aragon**- a rise in cost base required to sustain current levels of service in the long-term



- **Pay award- 2.75%** – This was agreed in August and was higher than the level assumed within the Council budget.



- **Increase in sundry bad debt provision** - due to the economic impact of the Covid-19 pandemic

Full details of all proposals are available within the MTFS and Budget consultation document

10 Resources Directorate- Financial Services



Savings- Headlines



- **Brown Bin fee increase**- to increase the current subscription from £45 to £50 per year, with a £25 charge for second bin.



- **Corporate Property** related savings including a reduction in security costs, a review of commercial rents and a reduction in the core property contract.



- **Peterborough Highway Services** savings identified as a result of changing street lighting across the city, adapting intervention standards and a review of fees and charges.



- **ICT savings** as a result of bringing the contract back in house and sharing ICT services with Cambridgeshire CC.



- **Capital Financing** - following amendments to the council's capital programme- resulting in lower borrowing requirement and lower associated revenue costs.

Full details of all proposals are available within the MTFs and Budget consultation document

11 Resources Directorate - Financial Services



Staffing Implications



- In order to deliver Phase One of the Budget it is anticipated that there will be less than 5 FTE reductions.
- It is always the aim to minimise compulsory redundancies and the impact on our service delivery. This will be achieved, wherever possible, by seeking redeployment opportunities, the deletion of vacant posts, restrictions on recruitment (considering service delivery), natural wastage / turnover and reducing or eliminating overtime, (providing service delivery is not compromised).



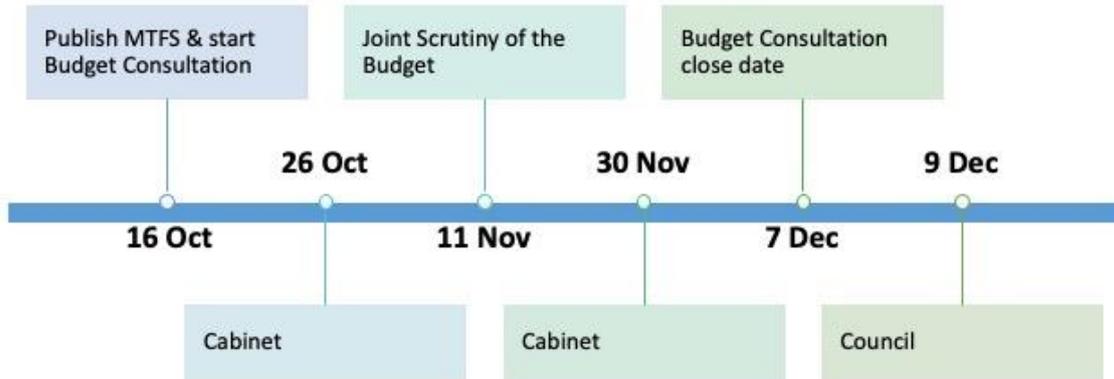
- Where staff are affected, the Council will seek voluntary redundancies as appropriate to minimise compulsory redundancies and where this is unavoidable, appropriate outplacement support will be considered.

12 Resources Directorate - Financial Services



Timescales for MTFS 2021/22- Phase One

Full details of all proposals are available within the MTFS and Budget consultation document



Peterborough Parish Liaison

25 November 2020

Clr Irene Walsh

Chair of Peterborough Parish Liaison and Cabinet Member for Communities

Future of Parish Council Liaison Meetings

Feedback from CAPALC survey

Overwhelmingly supportive of:

- Parish Council Liaison Committee
- Parish Conference
- Co-option to scrutiny committees
- Quarterly meetings
- use of Zoom for meetings

Future meetings

Agenda items

John Clare Countryside Nature Recovery Project: Richard Astle

Detailed discussion featured around the forward agenda items to scrutiny committees

[1. Growth, Environment and Resources Scrutiny Committee](#)

- Parish Council representative: Cllr Keith Lievesley

[2. Adults and Communities Scrutiny Committee](#)

- Parish Council representative: Cllr James Hayes and Cllr Neil Boyce

[3. Children and Education Scrutiny Committee](#)

- Parish Council representative: Cllr Susie Lucas and Cllr Dr Dharshana Sridhar

[4. Health Scrutiny Committee](#)

- Parish Council representative: Cllr June Bull

Plus additional item from Forward Plan

Community Connector Role

Overall Role in PCC:

- To support the delivery of the Think Communities approach, by engaging with and supporting communities to build on their strengths and local assets so they can support themselves and each other; and by promoting community integration

Role relating to Parish Councils

- To act as a point of contact for Parish Councils' enquiries regarding Think Communities priority areas
- Coordinate appropriate support relevant to the enquiry, eg. by linking with other stakeholders, sharing examples of best practice.
- Sharing with Parish Councils relevant experience, news and opportunities from the Think Communities team in Peterborough

Steve Harknett

Think Communities Community Connector

Email: parishcouncil@peterborough.gov.uk

Covid Response Update

Peterborough Parish Council Liaison
25 November 2020

Elaine Matthews
Think Communities Area Manager

Case rates, deaths and admissions continue to increase in UK

UK Summary

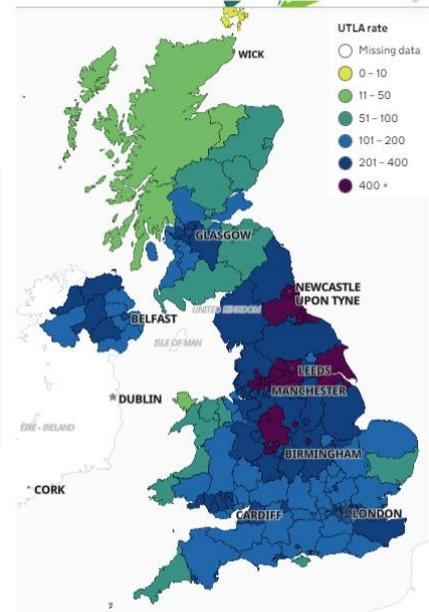
The latest R number is estimated at **1to1.2** with a daily infection growth rate range of **+1% to +3%** as of 13 November 2020.



Source: Coronavirus.gov.uk – 18 November

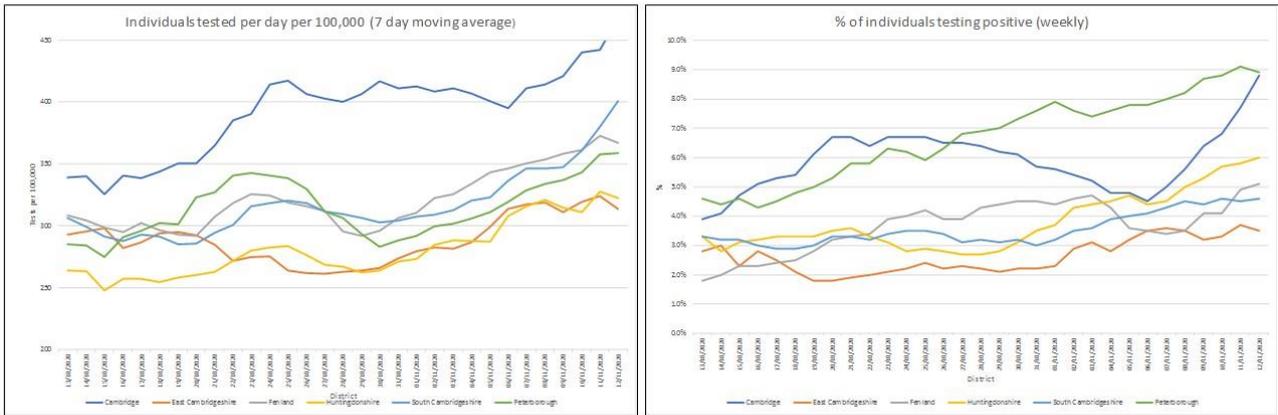
Highest rates to north of England

Seven-day rolling rate of new cases by specimen date ending on 12 Nov 2020



OFFICIAL

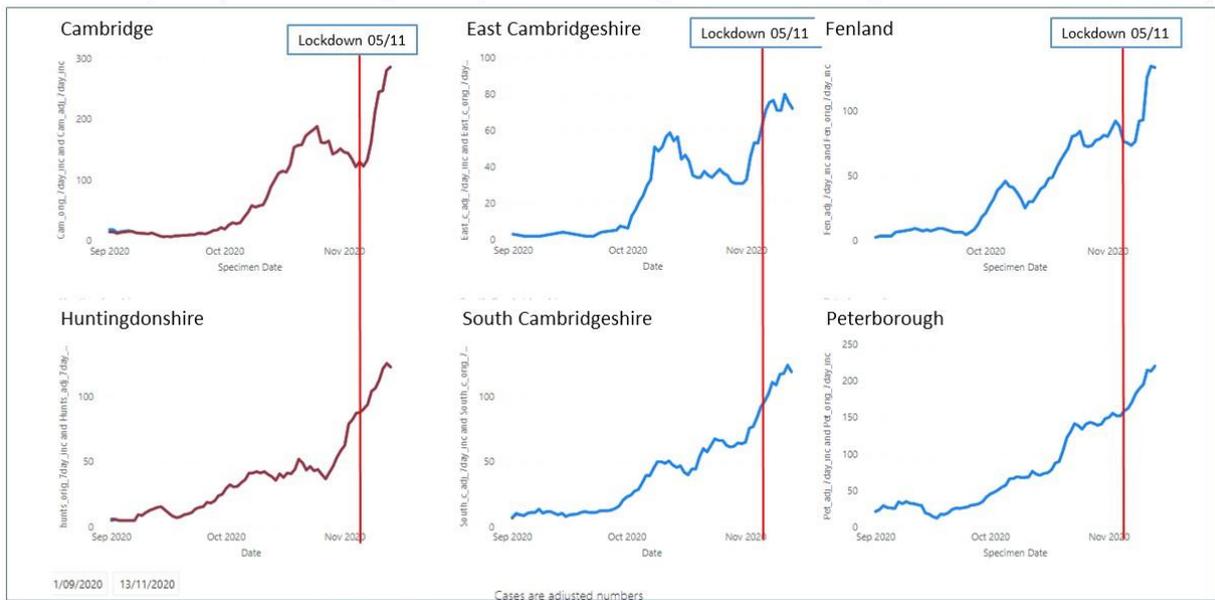
Testing rates highest in Cambridge but recent increases in other areas. Positivity continues to increase in Cambridge and Peterborough (9%)



OFFICIAL-SENSITIVE

Impact of pre-lockdown social surge seen in the last 10 days

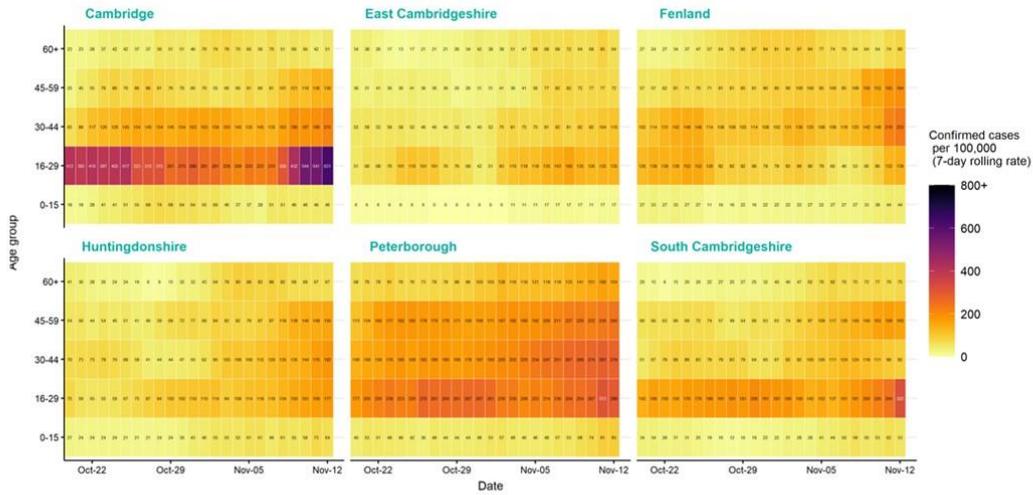
Incidence rates per 100,000 – data to 13/11. Early indicator of changes to incidence rates, data will be added to last few days.



OFFICIAL-SENSITIVE

High rate in student age apparent in Cambridge and wide spread across ages in Peterborough

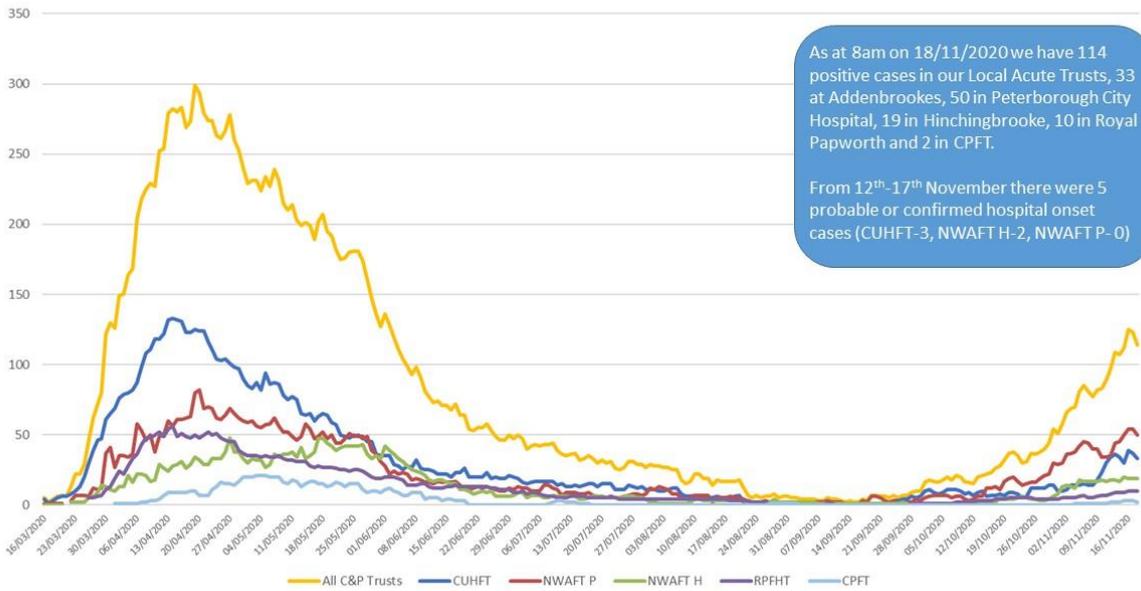
CAMBRIDGESHIRE LOCAL AUTHORITIES Age-specific confirmed case rate



Source: Case data from SGSS. Produced by Outbreak Surveillance Team, PHE
Contains National Statistics data © Crown copyright and database right 2020

OFFICIAL-SENSITIVE

Recent increases in patients in hospital with Covid-19



OFFICIAL-SENSITIVE

Source: Cambridgeshire & Peterborough Clinical Commissioning Group

Key areas of current concern

Peterborough
<ul style="list-style-type: none">• Increasing all age incidence• Increasing incidence in 60+ year olds• Potential increase in Pakistani population• High positivity rates (9.0%)• Household clusters• Multiple early years, primary and secondary school cases (single, clusters and outbreaks)• Care home cases – mainly single cases• Upward trend in hospital admissions in PCH, occupancy 97.3%• Increasing Covid-19 mortality

Peterborough Response

- Targeted multi-agency action plan
- Four broad themes: (i) outbreak management and prevention; (ii) community engagement and communications; (iii) find, test, trace, isolate and support; (iv) business support and compliance
- Supported by:
 - growing team of marshalls (team of 20 on duty at any point, 7 days per week, 9am to 9pm)
 - targeted community engagement work (65+, BAME, working age, young people)

Other support

- Walk-in test centre at Gladstone Park
- Finalising Lateral Flow Testing programme
- 'No reason not to self-isolate' – national hardship fund, local support scheme
- Practical help for Clinically Extremely Vulnerable
- Targeted support for Carers
- Supporting the arrangements for mass vaccinations
- Winter Support Grant – c.£750k for families 1/12/20 to 31/3/21
- Business support grants

Think Communities
Peterborough Local Hub



Think Communities: Peterborough Local Hub

- Established 2nd April 2020 to support with immediate needs of vulnerable, non-shielded individuals in relation to Covid-19.
- Developed over time to support all residents, including clinically extremely vulnerable, as the Think Communities way of working, linking residents with the community offer across Peterborough; resolving through referral to appropriate contacts an urgent need for food or financial support; identifying need and gaps in provision with a view to developing longer term resolution.
- Invaluable referral routes and relationships established and developed with key partners; Voluntary sector, community groups, faith sector, businesses, housing associations, and internally with Early Help, ASC, amongst others.

Think Communities: Peterborough Local Hub

Referrals

- During November, a total of 113 contacts were received (approx. 28 calls a week), an increase of 17 calls compared to October (96 contacts).
- There have been an increased number of calls from clinically extremely vulnerable (CEV) residents, especially during the second and third weeks of lockdown, likely to be linked to our CEV residents receiving their letters from Government.
- The Hub have also been supporting an increased number of CEV residents who have not yet received their letters from government but in the interim require guidance and support with shopping.
- The Hub continues to support vulnerable residents, including those who are self-isolating and who are in need of financial advice as they are struggling to pay bills or buy food.
- This month, there have been an increased number of disabled clients calling the Hub for support.
- The team will be focussing on practical support for carers and those who are accessing the Winter Support Grant.

Thank You Communities!

The hub have worked with a huge number of volunteers, voluntary, community, parish and faith sector groups who are all working hard on a voluntary basis to make sure people who needed help and support got it.

Including hot meals, food parcels, delivery of medication, house maintenance, befriending, online youth clubs, transport.

The examples of those who have selflessly have given their time to support the most vulnerable people in the city is countless.



Media and Comms for Christmas

A revised and updated communication plan which is to support behaviour change and a new normal way of living until such time as mass vaccination has time to take effect.

This has already started on the theme of "Don't Invite Covid Home" (Use Covid Common Sense this Christmas) (Stop Covid in its Tracks)

Please share and support these campaigns

**Thank you all
for your support
during this difficult time.**